



SOS - PHOTO PRESERVATION PLAN

Check your photo goals and circle the ones that would bring you the most JOY & PEACE of MIND. Let's start today – you'll never regret it!

SAVE ~ WHERE ARE MY MEMORIES? *Who would you like to see or hear again?*

List all memories and where they are:

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> VHS/8mm/Reels | <input type="checkbox"/> Photos |
| <input type="checkbox"/> Slides | <input type="checkbox"/> Scrapbooks |
| <input type="checkbox"/> Negatives | <input type="checkbox"/> Memorabilia |
| <input type="checkbox"/> Audio | <input type="checkbox"/> Other |

Need to Permanently Back Up:

- | | |
|---|---|
| <input type="checkbox"/> Photos from Phone | <input type="checkbox"/> Social Media photos |
| <input type="checkbox"/> Computer/Laptop | <input type="checkbox"/> Files from other Cloud Sites |
| <input type="checkbox"/> Flash drives/Jump drives | <input type="checkbox"/> PDF's/Documents |
| <input type="checkbox"/> External drives | <input type="checkbox"/> Voicemail |
| <input type="checkbox"/> CD's/DVD's | <input type="checkbox"/> Other |

ORGANIZE ~ IN FOREVER ACCOUNT

Set up items in your account:

- Gallery
(When items are uploaded, they go to gallery. When you delete from gallery, you delete from all methods of organization, i.e. albums, tags)
- Albums (examples)
 - Year
 - People: Family, Friends
 - Events: Wedding, Funeral
 - Travel
 - Personal Documents
 - Projects for Gifts
- Nested Albums
- Tags



SHARE ~ WITH YOUR CONNECTIONS

- ▽ REFER a Friend to Invite to FOREVER or to your album
- ▽ Create Connections (send email invite, go to FVR app if can't find email)
- ▽ Create Groups
- ▽ Create Account Managers

Printed Photo Gifts - *I want to say, "You are Important to Me!"*

Who are they for and why you thought of them?

- | | |
|-----------------|----------------------|
| ▽ Photo Books | ▽ Notebooks/Planners |
| ▽ Cards/Invites | ▽ Tabletop Panels |
| ▽ Wall Décor | ▽ Ornaments |
| ▽ Drinkware | ▽ Coasters |
| ▽ Calendars | ▽ Magnets |
| ▽ Puzzles | ▽ Calendars |
| ▽ Blankets | |

Ten Questions to Ask About Cloud Storage

1. Is this temporary or permanent cloud storage?
2. Are my photos and videos easy to access? From any device? From any web browser?
3. Who owns the digital rights to my content?
4. Is this source private, safe, and secure? What if the company goes out of business?
5. Can I store all file types including documents and videos? Will these files be migrated to new file formats as technology changes?
6. Can I quickly and easily share with others?
7. Is there a succession plan in place? What happens to my content when I die or stop paying?
8. Can I download my files in the full resolution (as they were uploaded)?
9. Are there organizing tools to record the stories?
10. Do they offer support if I have questions?



GOALS to accomplish your Family Legacy Preservation:

Step 1: Collect all Media types to be digitized.

- Photo prints, negatives, slides, photo albums, VHS, reels, Hi8/8mm tapes, Mini DV, SD cards, old phones, important documents, all in ONE spot!

Step 2: Sort photos – Use the **ABC System**

- A – Absolutely KEEP
- B – Be GONE
- C – Can't DECIDE

Step 3: Scan & Convert outdated media into current format.

- Decide what media to convert

Step 4: Upload Photos and Videos to online account

- From your phone
- Digital camera
- Computer, iPad, devices

Step 5: Organize physical & digital media types

- All media types (photos, videos, etc) to keep into containers after conversion.
- Photos and media on online account
 - **Delete Daily** unwanted photos – blurry, dups, etc.
 - **Keep** the ones that have a good story
 - **Create Albums & Tags**
 - Photos will live in the Gallery
 - Albums/tags are used to group photos together, tell the story & share
 - No need to have all your photos placed in albums or tags
 - You can place photos in multiple albums, and they WILL NOT double the storage space.

Step 6: Share & Create personalized gifts



“MANAGE” YOUR MEMORIES
Your SIMPLE Photo Management Plan

Make a photo plan

All in one spot – printed photos, kids' artwork, digital files + slides, VHS, etc

Not needed? Delete or Can!

Albums can be digital or paper

Get it done in 15-minute time blocks

Easy button to find any photo in seconds!

Remember your REASON...reach out & love somebody with your photos & stories!

Remember to Have FUN working with your family memories!

I'm here to help you!

Scan this QR Code for information on how to download photo files from other photo storage sites, personal worksheet and more!

