

MEETING NOTES — FEBRUARY 4, 2019

OLLI at UNT
MEMBERSHIP AND NOMINATIONS COMMITTEE

Present: Deborah Diehl, J.B. Spalding, Peggy Higgins, Janice Barnett, Patti Smith, Max Morley, Tom Hoemeke
Staff: Andrea Tuckness, Stephanie Reinke

1. Those present introduced themselves to the committee. Tom Hoemeke will continue as chair.
2. No changes were made to the May 2, 2018, meeting notes.
3. Nominations for 2019-2020
 - a. Tom Hoemeke reviewed the process for nomination and selection of Advisory Council members. This is an odd-numbered year so, according to OLLI at UNT Policies and Procedures, four members are to be selected for two-year terms beginning September 1, 2019.
 - b. Current members whose term will complete at the end of August, 2019, are Diana Mason, Jonathan Hall, Patti Smith and John Booth. Each of them is eligible for a second term if they choose to be nominated. Tom Hoemeke will contact them to see whether they wish to be nominated.
 - c. Discussion ensued regarding the process of soliciting nominations for the Advisory Council and soliciting volunteers to serve on the Standing Committees and as an Ambassador.
 - i. Max Morley displayed a slide he will use at the beginning of each of his classes reminding members of the need for nominations and volunteers. The slide will be provided to all faculty with the suggestion that they incorporate it at the beginning of any Power Point presentations in classes.
 - ii. The on-line forms for nominations to the Advisory Council, for volunteering for committees and for the Ambassador program will be combined into a single printed form to be available at all classes.
 1. The form and all such notices will include mention of the time commitment required from members of the Advisory Council, the committees, and the Ambassador program (including the probable number of meetings, etc.)

2. Deborah Diehl will draft a general form for review by the committee, after which a completed copy will be submitted to staff.
 - iii. A general e-mail to all OLLI at UNT members will be drafted by Tom Hoemeke to request nominations and volunteers. The draft will be reviewed by this committee and submitted to the staff to be sent.
 - iv. A second draft e-mail will be drafted by Tom Hoemeke (again for review by this committee) to all OLLI at UNT Ambassadors, recognizing their special commitment and interest and requesting their individual input to the process of nominations and soliciting volunteers (possibly including self-nomination.)
 - v. Drafts and committee reviews need to be completed as soon as possible so notices can be sent by mid-February. The deadline for receipt of nominations will be 5:00 pm on Friday, March 29.
4. Membership
 - a. The committee discussed the OLLI at UNT Ambassador Program with the following decisions:
 - i. Max Morley, Chief Ambassador, will send a list of all ambassadors to members of this committee
 - ii. The list of ambassadors will be added to the OLLI at UNT website.
 - iii. Andrea Tuckness mentioned that there should be more tasks identified for ambassadors. Peggy Higgins suggested that ambassadors who will be attending a class arrive a little early to welcome members, especially during the first few weeks of a term.
 - iv. Max Morley will review to description of the Ambassador Program which was developed by this committee in 2018. He will highlight any suggested updates.
5. Other business
 - a. Max Morley shared ideas concerning the issue of class attendance and how to encourage members to make every effort to attend all the classes for which they have registered. Several suggestions were made that need further discussion both by this committee and the Advisory Council.
6. The next meeting of the committee TBA.