

## OLLI at UNT ADVISORY COUNCIL

### MEETING NOTES — MARCH 28, 2018

**Present:** Jonathan Hall, Patti Smith, Diana Mason, Max Morley, John Booth, Debbie Smatresk, Deborah Diehl, Tom Hoemeke, Andrea Tuckness

**Not present:** Reid Ferring,

1. On motion by Patti Smith, seconded by John Booth, the meeting notes from the January 11, 2018, meeting were approved as posted on the OLLI at UNT web site.
2. Andrea Tuckness, Assistant Director of OLLI at UNT, presented an update on recent activities. Highlights include:
  - a. Enrollment as of today is 474.
  - b. OLLI at UNT has reached agreement with the Good Samaritan organization of Denton.
    - i. OLLI at UNT will offer classes and programs at the Lake Forest Village starting in summer.
    - ii. On April 11, 2018, a Summer Showcase will be held at the Lake Forest Village Activity Building to introduce OLLI at UNT and to preview Summer classes.
    - iii. Good Sam will provide bus transportation for members from the other Good Sam location in Denton.
    - iv. Good Sam members will be regular members of OLLI at UNT, with identical fees and benefits.
  - c. Discussions are under way with the Seniors In Motion program of Flower Mound for future cooperation.
  - d. OLLI at UNT has placed advertisements in a number of local and regional publications. The ads have appeared in the Denton paper, in Frisco and in event programs such as the Denton Storytelling Festival.
  - e. OLLI at UNT will have a booth at the Denton Arts and Jazz Festival in April. There are still a number of times open for volunteers to represent OLLI at UNT at the Festival.
  - f. The OLLI at UNT Summer Kick-Off event will occur on May 16 at the UNT Apogee Stadium.
  - g. The full results of the recent survey on Special Interest Groups will be distributed to the members of the Advisory Council.
  - h. OLLI at UNT is continuing to work with Texas State University on a research project dealing with lifelong learning.
  - i. OLLI at UNT recently hired a new budget officer, Allesanda Griffitt.
  - j. OLLI at UNT is working with UNT on the Square to highlight the OLLI at UNT programs and to hold appropriate programs at that venue.

- k. OLLI at UNT was represented at the UNT Great Conversations program.
  - l. Jonathan Hall has been helping out in the OLLI at UNT office on a number of projects.
  - m. The OLLI at UNT will be implementing a totally new software system in the summer, with implementation likely for the fall term.
3. Standing committees met on February 14 and on March 7. Meeting notes are, or will soon be, posted on the OLLI at UNT web site. Standing Committee chairs presented oral summaries of committee activities.
- a. The Communication and Marketing Committee is promoting participation in special events (e.g., Denton Jazz Festival, Thin Line Fest reception, etc.) and is working on the 2019 Marketing Plan.
  - b. The Curriculum Committee has approved a list of 50+ classes for the summer term. The question of class evaluations and the on-line system of submitting evaluations was discussed at length. The new software system should help to improve the efficacy and efficiency of the class evaluation system.
  - c. The Membership and Nominations/Elections committee reported that five nominations for election to the Advisory Council have been received to fill the five positions available for the 2018-2019 year. The committee is also discussing the role of the OLLI at UNT Ambassador program.
4. Discussion followed on plans for election to the Advisory Council. The OLLI at UNT Policies and Procedures document does not include procedures for the conduct of an election or the conditions under which an election must be held. Following this discussion, Debbie Smatresk moved that the Advisory Council accept the five nominations received for the five positions available and close nominations. The motion was seconded by Patti Smith. The Advisory Council voted (six yeas and two nays) to accept the five nominees as the new members of the Advisory Council with terms beginning on September 1, 2018.
5. The Advisory Council agreed that the issues involved in the above discussion and action regarding nominations and elections require significant follow-up:
- a. The OLLI at UNT Policies and Procedures document needs to be reviewed and updated, especially with regard to the process of nominations and elections.
  - b. A subcommittee was appointed to review the Policies and Procedures document and make recommendations to the Advisory Council for updates or amendments. John Booth will chair the subcommittee which will include Deborah Diehl and Tom Hoemeke.
  - c. The Nominations/Elections committee in the future should be charged with responsibility for a broader, more assertive effort to attract nominations from the general membership, to provide

members with information about nominees, and to assist the staff in the conduct of an election according to any new procedures that will be outlined in the amended Policies and Procedures.

- d. Tom Hoemeke will draft an article (for review by the Advisory Council) to update the membership on the process followed to fill the positions on the Advisory Council for 2018-2019. The article, which will include information on the members of the Advisory Council, will be distributed to the membership, possible within an OLLI at UNT newsletter.
6. The next meeting of the Advisory Council will be on Wednesday, June 27, 2018, 2:00 pm to 4:00 pm.