

## MEETING NOTES -- JANUARY 27, 2020

### OLLI at UNT

#### MEMBERSHIP AND NOMINATIONS COMMITTEE

Present: Janice Barnett, Deborah Diehl, Peggy Higgins, Max Morley, Darrel VanDyke.

Staff: Stephanie Reinke, Andrea Tuckness

Chairperson, Peggy Higgins brought the meeting to order at 1:35pm.

1. No changes were made to the August 26, 2019 meeting notes.

2. Membership

a. Members reviewed the charge of the committee regarding recruitment and orientation as set forth in the Policies and Procedures. Discussion followed on issues of Orientation:

b. Orientation for Advisory Council members occurs annually at the retreat in the Fall. Orientation and training have been routinely conducted for Ambassadors.

c. Deborah Diehl recommended an orientation be conducted annually for committee chairs. It was agreed Deborah and Director Stephanie Reinke would work together to develop the orientation content and materials during the month of February.

d. Deborah volunteered to conduct orientation one-on-one with current committee chairpersons and then a Committee group orientation would be conducted in the Fall after AC retreat.

Membership Outreach

e. Geographical data regarding city/town residences of current OLLI members was discussed. Highest membership is drawn from Denton, Frisco, Flower Mound, Lewisville and Highland Village, with more than 45 local cities/towns represented.

f. The committee discussed outreach activities such as post cards to be developed and mailed to non-renewing OLLI members to encourage registration. Stephanie shared new efforts to contact non-renewing members via email. It was determined that OLLI staff would enhance their communication by an emphasis on the OLLI at UNT referral program. A new form will be developed to include tear off business cards with discount codes. Once developed, this will be a good project to be turned over to the Ambassadors to coordinate the mailings on an activity day.

### 3. Ambassador Program update

a. Max Morley, Ambassador coordinator, stated the Ambassador program currently includes 34 volunteers. He reported there has been adequate representation when ambassadors have been called upon for events.

b. A second training session will be offered for new or returning ambassadors in the Spring.

c. Peggy Higgins suggested activity days be offered to Ambassadors where they could work in small groups at the Scripture Street offices to coordinate mailings, prepare event materials etc.

### 4. Nominations and other Business

a. Members reviewed the charge of this committee's Officer nomination process as set forth in the Policy and Procedures. Peggy and OLLI at UNT staff are developing nominating tasks for the Standing Committees and Advisory Council nominations to be discussed at the March meeting.

b. Consideration of attendance requirements for all OLLI at UNT committee members was reviewed. An open discussion examined putting such requirements into practice, and whether the outcome of such a requirement would be useful or potentially detrimental. Further discussion will be conducted during the next meeting in March.

With no other business being brought forth, the meeting was adjourned at 2:30pm.

Next meeting date and time, in March, to be determined.